CONTRACT ORGANIZATION AND FILE CONTENT LIST- MODIFICATION		Contractor
Contracting Officer		Contract Number:

Tab	Item	Y	N	N/A
1	PROCUREMENT REQUEST (T3.2.1)	O	O	O
	a. Independent Government Cost Estimate (T3.2.1)	O	O	O
	b. CFO Review of PR if more than $10M or when the Mod increases the value of the overall contract to over $10M (T3.2.1.4)	O	O	O
	c. CIO Review if more than $250,000 and is for information resources (T3.2.1)	O	O	O
	d. Justification for modification (T3.10.1)	O	O	O
	e. Statement of Work	O	O	O
2	Classified Security Requirements and Documentation of Coordination with Security Staff (AMS 3.14 and T3.14.1)	O	O	O
3	Information, Personnel, and Physical Security as it related to suitability requirements and coordination (AMS 3.14 and T3.14.1)	O	O	O
	Contractor Position Risk Sensitivity Designation Level Record (FAA Form 1600.77)	O	O	O
4	Support documentation for exercise of option	O	O	O
5	Option Exercise Notification	O	O	O
6	Request for Proposal	O	O	O
7	Offeror's Cost/Price Proposal	O	O	O
	Offeror's Technical Proposal	O	O	O
8	Request for Technical Evaluation	O	O	O
9	Evaluation of Proposal (AMS 3.2.2.3.1.2.3 & T3.2.3)	O	O	O
10	DCAA Field/Audit Reports (AMS 3.2.3.2 & T3.2.3)	O	O	O
11	Equal Employment Opportunity Compliance Review (AMS 3.6.2.1 & T3.6.2)	O	O	O
12	Wage Determinations (T3.6.2 DB, T3.8.2 SCA)	O	O	O
13	Subcontracting Plan- Mods exceeding $1M Construction/$500K other (T3.6.1)	O	O	O
14	Legal Review (T1.15)	O	O	O
15	Award Decision Document/Negotiation Memorandum (AMS 3.2.2.3.1.2.5)	O	O	O
16	Undefinitized Letter Contracts AND Ceiling Price Actions (T3.2.4)	O	O	O
17	Certificate of Current Cost or Pricing Data (AMS 3.2.3.3.1.1 & T3.2.3)	O	O	O
18	Procurement Team review of final contract modification document (T3.10.1)	O	O	O
19	a. Modification documents/Prism award	O	O	O
	b. Transmittal letter to KTR for signature	O	O	O
	c. Transmittal letter to KTR forwarding executed modification	O	O	O
20	Contract Modification Distribution Sheet	O	O	O
21	Management Review	O	O	O
22	General Correspondence	O	O	O

Tab	Item	Y	N	N/A