



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

## PROPOSAL TO LEASE SPACE

**Offeror to fill in the grey area and to provide to the Real Estate Contracting Officer with the SFO submittal.**

### Section I – Description of Premises

1a. Building Name		1b. Building Address		
1c. City		1d. State	1e. Zip Code	
2a. Floors Offered	2b. Total Number of Floors in Building	3. Total Rentable Space in Offered Building		
		a. General Purpose (Office) sq. ft.	b. Warehouse sq. ft.	c. Other sq. ft.
4. Measurement Method		5. Year of Last Major Renovation (if applicable)	6. Building Age	
ANSI / BOMA	<input type="checkbox"/>			
Other		<input type="checkbox"/>		

### Section II – Space Offered

	7. Office	8. Storage	9. Special
a. Occupiable Square Feet			
b. Rentable Square Feet			
c. Common Area Factor			

#### 10. Parking

a. Number of parking spaces to be provided for use by FAA employees	
b. Number of parking spaces to be reserved for government-owned vehicles	

#### 2.6.6 Proposal to Lease Space

Added: 04/2014

OMB Control No. 2120-0595

Date:

Section III – Lease Terms and Conditions

11. Initial Lease Term (Full Term)			12. Renewal Options		
a. Number of Years	b. Years firm	c. Number of days notice for government to terminate lease:	a. Years each	b. Number of Options	c. Number of days notice to exercise renewal options:

Section IV – Rental Rates

	13. Base Rate	14. Option Term
	Annual Rate / SF	Annual Rate / SF
a. Base Rent		
b. Tenant Improvement Allowance		
c. Operating Costs		
d. Total Annual Rent		
e. Rent Concessions		

Section V – Owner Identification and Certifications

15. Recorded Owner Name	
16. Recorded Owner Address	
17. Offeror Name	
18. Offeror Address	
19. Offeror's Interest in Property	

The Offeror agrees to enter into this negotiation involving this proposal to lease to the United States of America, the premises described, upon the terms and conditions as specified herein.

\_\_\_\_\_  
Offeror Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**2.6.6 Proposal to Lease Space**

Added: 04/2014

OMB Control No. 2120-0595