

## AMS CHANGE REQUEST COVER SHEET

**Change Request Number:** 13-78

**Date Received:** 6/27/13

**Title:** Contractor Performance Assessment Reporting System (CPARS)

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**Initiator Name:** Eugene Scott

**Organization Name and Routing Symbol:** AAP-110

**Telephone:** (202) 493-4639

*ASAG Member: David Lankford*

*Telephone Number: (202)267-8407*

**Policy OR Guidance:** Guidance

**Affected Section/Text Location:** Procurement Forms

**Summary of Change:** The checklists for Contracts, Purchase Orders, BPAs and Contract Closeout are updated to add a reference to Contractor Performance Assessment Reporting System (CPARS) evaluations.

**Reason for Change:** To ensure that CPARS evaluations are conducted when required.

**Development, Review, and Concurrence:** AAP-100. The CPARS requirements were incorporated in the April 2013 AMS update and was reviewed by the AAQ Division Managers, AMQ-1, AGC-520, NAEP and AAP-100.

**Target Audience:** Contracting officers.

**Potential Links in FAST for the Change:**

[http://fast.faa.gov/ProcurementToolboxForms.cfm?p\\_title=Functions](http://fast.faa.gov/ProcurementToolboxForms.cfm?p_title=Functions)

**Other Documents that may be Affected:** None.

**Attachments:** redline and final documents.

**Briefing Planned:** No.

**ASAG Responsibilities:** None.