



# Federal Aviation Administration

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## Memorandum

Date: MAR 16 2009

To: Director of Acquisition and Contracting  
Manager, ARC Eastern Logistics Service Area  
Manager, ARC Central Logistics Service Area  
Manager, ARC Western Logistics Service Area  
Director, Office of Acquisition, Mike Monroney Aeronautical Center

From: FAA Acquisition Executive *James H. Walsh*

Subject: FAA Acquisition Executive Delegation

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In accordance with the authority granted to me by the Administrator on January 27, 2006, as the FAA Acquisition Executive (FAE), I hereby designate the above listed positions as Chief of Contracting Office (COCO) for the Federal Aviation Administration. The COCO is responsible for the management of his/her office in accordance with the responsibilities as stated in the Acquisition Management System (AMS), and is given unlimited authority for procurement contract award and administration, leases, real estate transactions, cooperative agreements, non-Airport Improvement (AIP) grants, and other transactions. The Administrator must be notified and allowed to review any non-AIP grant, cooperative agreement, or other transaction with a total cumulative value of \$10 million or more, or with significant Congressional interest prior to award.

As the COCO, you may re-delegate this authority within your management area to individuals such as procurement and real property contracting officers, logistics management specialists, and managers of the Purchase Card Program, who have met the training requirements of the AMS and have demonstrated the appropriate knowledge and experience needed to execute this authority on behalf of the Government. Except for the Purchase Card Program manager, these individuals may not re-delegate their authority. Your appointment and delegation of authority to qualified individuals must be by a written certificate of appointment. The certificate of appointment must expressly state the types of transactions and limitations authorized by the delegation. If specific authority is not included in the certificate of appointment, that authority does not exist. All certificates of appointment must be approved by the FAE prior to them becoming effective.

This memorandum rescinds all prior FAE COCO designations and delegations. This delegation will remain in effect until expressly rescinded.

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