



Federal Aviation Administration

Memorandum

Date: FEB 03 2012

To: Director, Acquisition and Contracting, Acquisition and Business
Director, Office of Acquisition, Mike Monroney Aeronautical Center

From: *Patricia A. McNall*
Patricia A. McNall, Deputy Assistant Administrator for Acquisition
and Business

Subject: FAA Acquisition Executive Delegation

In accordance with the authority granted to me by the Administrator on July 1, 2011, as the FAA Acquisition Executive (FAE), I hereby designate the above listed positions as Chief of Contracting Office (COCO) for the Federal Aviation Administration.

The COCO is responsible for managing his or her office according to the responsibilities as stated in the Acquisition Management System (AMS), and is given unlimited authority for award and administration of procurement contracts, leases, real estate transactions, cooperative agreements, non-Airport Improvement (AIP) grants and other transactions. The Administrator must be notified and allowed to review any non-AIP grant, cooperative agreement, or other transaction with a total cumulative value of \$10 million or more, or with significant Congressional interest prior to award.

As part of the Purchase Card Program, you may re-delegate this authority within your management or service area to a Purchase Card Program Manager or purchase card holders who have met the training requirements of the AMS. Only a Purchase Card Program Manager may further re-delegate his or her authority. Your appointment and delegation of authority to qualified individuals must be by a written certificate of appointment according to the AMS.

This memorandum rescinds all prior FAE designations of and delegations to the COCO. This delegation remains in effect until expressly rescinded.