

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 09-88

Date Received: 9/2/09

Title: Small Business Set-Aside Determination Coordination

Initiator Name: Lisa Floyd

Organization Name and Routing Symbol: Small Business Development Program Group, AJA-8

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Policy OR Guidance: Guidance (Procurement Forms)

Affected Section/Text Location: This change will affect a Procurement Form located in FAST under Procurement Toolbox – Procurement Forms

Summary of Change: 1. this change adds another section under Block seven (7). It adds letter “C” to include noncompetitive awards to 8(a)’s or SDVOSB’s. 2. The comment box at the bottom of the form - changes the title of the signature line for the Small Business Development Program Group.

Reason for Change: This change is to give clarity to contracting personnel when selecting noncompetitive awards to Socially Economically Disadvantage Business SEDB 8(a)’s and Service-Disabled Veteran Owned Small Business (SDVOSB’s)

Development, Review, and Concurrence: AJA-8

Target Audience: FAA Contracting Personnel workforce

Potential Links in FAST for the Change: Procurement Toolbox – Procurement Forms

Attachments: Attached is a copy of the revised Small Business Determination Form

Briefing Planned: No.

ASAG Responsibilities: No.

FAST Version 01/2010

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