

CHANGE REQUEST COVER SHEET

Change Request Number: 10-10A

Date Received: 11/16/09

Title: Acquisition Career Program

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Policy OR Guidance: Guidance

Section/Text Location Affected: New guidance

Summary of Change: The Acquisition Policy, Workforce Development and Evaluation Office is incorporating new Acquisition Workforce certification requirements into the Acquisition Management System (AMS). The new acquisition career guidance identifies the initial core disciplines: Program/Project Management, Contracting, and Logistics. In addition, this new guidance also incorporates into the AMS two unique acquisition specialty functions; Contracting Officer Technical Representative (COTR) and Delegation of Procurement Authority (DPA). The certification requirements for each discipline and specialty function will be included in the guidance. Each discipline will have a certification application. There is a standard Recertification and Waiver application forms that applies to all disciplines.

Reason for Change: The Acquisition Policy, Workforce Development and Evaluation Office is incorporating the new Acquisition Workforce certification requirements into the Acquisition Management System in lieu of FAA Orders.

Development, Review, and/or Concurrence: Acquisition Career Planning and Development Group, Acquisition Workforce Council, Acquisition Executive Board, Acquisition System Advisory Group (ASAG), and the FAA Acquisition Executive.

Target Audience: FAA Acquisition Workforce

Potential Links within FAST for the Change: None.

Attachments: (Acquisition Workforce Policy, Program/Project Management, Contracts, Delegation of Procurement Authority, Contracting Officer Technical Representative, and Integrated Logistics Support certification and application, Acquisition Certification Renewal and Certification Waiver applications.

Briefing Planned: Yes.

ASAG Responsibilities: Approve