

# CHANGE REQUEST COVER SHEET

**Change Request Number:** 11-31

**Date Received:** 4/12/2011

**Title:** Update to CFO Approval Forms and Guidance

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**Name:** Tim Eckert

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**Policy OR Guidance:** Guidance

**Section/Text Location Affected:** T3.2.1.4

**Summary of Change:** Update to two CFO Approval Forms as well as deletion of Appendix from AMS Guidance T3.2.1.4

**Reason for Change:** Administrative Updates to Forms - Guidance Update made redundant by reference to website on Forms

**Development, Review, and/or Concurrence:** Acquisition Policy

**Target Audience:** Contracting Workforce

**Potential Links within FAST for the Change:** None

**Briefing Planned:** No

**ASAG Responsibilities:** None

**Potential Links within FAST for the Change:** None

**Links for New/Modified Forms (or) Documents (LINK 1)**

**Links for New/Modified Forms (or) Documents (LINK 2)**

**Links for New/Modified Forms (or) Documents (LINK 3)**

**SECTIONS REMOVED:**

Procurement Guidance:

**Section D : Appendix** [\[Old Content\]](#)

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**Procurement Guidance:**

**Section D : Appendix .**

[Sample Templates for IGCE Submitted with CFO Business Case](#)