

## AMS CHANGE REQUEST COVER SHEET

**Change Request Number:** 11-51

**Date Received:** 7/20/11

**Title:** Remove Contracting Officer Warrant Forms

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**Initiator Name:** David Lankford

**Organization Name and Routing Symbol:** AJA-A1

**Telephone:** x78407

*ASAG Member: David Lankford*

*Telephone Number: x78407*

**Policy OR Guidance:** Guidance

**Affected Section/Text Location:** Procurement Forms

**Summary of Change:** Remove the below documents from Procurement Forms at

[http://fast.faa.gov/ProcurementToolboxForms.cfm?CFID=3708561&CFTOKEN=78643122&p\\_title=Functions](http://fast.faa.gov/ProcurementToolboxForms.cfm?CFID=3708561&CFTOKEN=78643122&p_title=Functions)

Delegation of Procurement Authority (DPA) (excluding purchase card program)	6/2011
Warrant - Blank	4/2009
Warrant - Limited without Cooperative Agreement or Other Transaction Authority	4/2009
Warrant - Unlimited with Cooperative Agreement or Other Transaction Authority	4/2009
Warrant - Unlimited without Cooperative Agreement or Other Transaction Authority	4/2009

**Reason for Change:** The Acquisition Career Manager, who oversees contracting officer warrants and delegation of procurement authority, requested that blank certificate of appointment forms be removed from FAST to avoid forms being downloaded and erroneously signed by other than the Acquisition Executive.

**Development, Review, and Concurrence:** AJA-A3, AJA-A11

**Target Audience:** Contracting workforce

**Potential Links in FAST for the Change:** None.

**Attachments:** Proposed change attached

**Briefing Planned:** No

**ASAG Responsibilities:** None

FAST Version 10/2011

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