

# AMS CHANGE REQUEST COVER SHEET

**Change Request Number:** 12-100A

**Date Received:** 9/26/12

**Title:** APB and Execution Plan Templates

---

**Initiator Name:** Tony Kulenek

**Organization Name and Routing Symbol:** ABP-340, Capital Program Formulation Branch

**Telephone:** 202-493-5682

*ASAG Member: David Lankford*

*Telephone Number: 202-267-8407*

**Policy OR Guidance:** Policy

**Affected Section/Text Location:** Appendix B: Acquisition Planning and Control Documents, Acquisition Program Baseline.

**Summary of Change:** Replacing current APB template with an updated template and an addition of a Technology Refreshment APB template, a Variable Quantity Execution Plan template, a Facility Execution Plan –Program level template, and a Facility Execution Plan –Project level template.

**Reason for Change:** The change was initiated to align the templates with the type of investment based on the ACAT category.

**Development, Review, and Concurrence:** Briefed to the AEB and ASAG and accepted.

**Target Audience:** Service organizations preparing APBs and initiating investments.

**Potential Links in FAST for the Change:** Links need to be created to allow users to view and upload the required template. Note: a Word document illustrating the links is provided.

**Other Documents that may be Affected:** N/A

**Attachments:** final version of APB templates.

**Briefing Planned:** AEB and ASAG were briefed.

**ASAG Responsibilities:** Review and comment.