

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 12-101

Date Received: 8/7/12

Title: Acquisition Baseline Management Standard Operating Procedure

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Policy OR Guidance: Guidance

Affected Section/Text Location: Measurement & Analysis, Acquisition Baseline Management Standard Operating Procedure

Summary of Change: Changed organizational code from AJF to ABP, Sections 4, 7, and Appendix A – Changed ‘key performance parameters’ to ‘critical performance requirements’, added Execution Plan definition, added investment types and new acquisition categories, added new artifact requirements for all acquisition categories, and added BMN submittal requirement for Baseline Replan, Tables 4.9, 4.10, and 4.12 Changed ‘Modified Safety Assessment’ to ‘Safety Assessment’, In Figure 6.1 changed ‘Report’ to ‘Reporting’ in the decision diamond following step 2.0, added new section 6.4 Monthly Execution Plan Status Reporting, added new section 6.5 Acquisition Quarterly Reviews, Figure 4.1 added Execution Plan to figure, added new Acquisition Program Baseline templates – Appendix A, added Appendix D: Execution Plan Template.

Reason for Change: FAA organizational changes required updates to the document. New APB templates were developed and required explanation in the document.

Development, Review, and Concurrence: Briefed to the AEB and ASAG and accepted.

Target Audience: Service organizations preparing APBs and initiating investments.

Potential Links in FAST for the Change:

http://fast.faa.gov/MeasurementAnalysis.cfm?CFID=2748729&CFTOKEN=10335946&p_title=Acquisition Practices

Other Documents that may be Affected: N/A

Attachments: redline and final document.

Briefing Planned: No.

ASAG Responsibilities: None.

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