

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 12-27

Date Received: 1/30/12

Title: Standard Operating Procedures (SOP) for AMS Change Management

Initiator Name: Colleen Gutrick

Organization Name and Routing Symbol: AAP-130

Telephone: 202-493-5605

ASAG Member: David Lankford

Telephone Number: 202-367-8407

Policy OR Guidance: Guidance

Affected Section/Text Location: AMS Information, Revising AMS, SOP

Summary of Change: To update personnel information.

Reason for Change: To update the SOP for AMS Change Management. The update includes: correct office titles, routing symbols, FAST logo, and new change request cover sheet

Development, Review, and Concurrence: Life Cycle Acquisition Policy Team, AAP-130

Target Audience: FAA Acquisition Workforce

Potential Links in FAST for the Change: None.

Other Documents that may be Affected: None.

Attachments: redline and final document.

Briefing Planned: No.

ASAG Responsibilities: None.