

## **AMS CHANGE REQUEST COVER SHEET**

**Change Request Number:** 12-49

**Date Received:** 3/28/12

**Title:** Contracting Officer's Representative (COR) Handbook

---

**Initiator Name:** Eugene Scott

**Organization Name and Routing Symbol:** Acquisition Policy, AAP-100

**Telephone:** 202-493-4639

*ASAG Member:* David Lankford

*Telephone Number:* (202) 267-8407

**Policy OR Guidance:** Guidance

**Affected Section/Text Location:** Contracting Officer's Representative (COR) Handbook

**Summary of Change:** The COR Handbook is revised to change the term COTR to COR and to remove training requirements.

**Reason for Change:** The change of terminology from COTR to COR is consistent with changes suggested by the Federal Acquisition Institute (FAI) and the removal of the training requirements is because those requirements are now addressed on the Acquisition Career Management intranet site.

**Development, Review, and Concurrence:** AAP-300, AAP-100 and the COR Tiger Team.

**Target Audience:** CORs, COs and program offices.

**Potential Links in FAST for the Change:** <http://fast.faa.gov/docs/COTR%20handbook%204-07.doc>

**Attachments:** redline and final documents.

**Briefing Planned:** No.

**ASAG Responsibilities:** None.