

CHANGE REQUEST COVER SHEET

Change Request Number: 12-66

Date Received: 4/27/2012

Title: Conflict of Interest/Non-Disclosure of Information Guidance Clarification

Name: Tim Eckert

Phone: (202) 267-7527

Policy OR Guidance: Guidance

Section/Text Location Affected: T3.1.5 and T3.1.6

Summary of Change: Addition of subsection to each guidance section indicating that the requirements are applicable to non-competitive and single source acquisitions

Reason for Change: Clarification of guidance based on recent NAEP evaluation results.

Development, Review, and/or Concurrence: Acquisition Policy; Procurement Legal; and Contracting Organizations at HQ, the Centers, and the Service Areas

Target Audience: Contracting Workforce and Program offices.

Potential Links within FAST for the Change: None

Briefing Planned: No

ASAG Responsibilities: None

Potential Links within FAST for the Change: None

Links for New/Modified Forms (or) Documents (LINK 1) [null](#)

Links for New/Modified Forms (or) Documents (LINK 2) [null](#)

Links for New/Modified Forms (or) Documents (LINK 3) [null](#)

SECTIONS ADDED:

Procurement Guidance:

T3.1.5 Conflict of Interest

Conflict of Interest

Section 3 : Single-Source/Non-Competitive Acquisitions [\[New Content\]](#)

Procurement Guidance:

T3.1.6 Non-Disclosure of Information

Disclosure of Information

Section 5 : Single-Source/Non-Competitive Acquisitions [\[New Content\]](#)

SECTIONS ADDED:

Procurement Guidance:

T3.1.5 Conflict of Interest

Conflict of Interest

Section 3 : Single-Source/Non-Competitive Acquisitions

The requirements of this Section are also applicable to single-source and non-competitive acquisitions. For such acquisitions, the Contracting Officer will take all appropriate actions in coordination with the Program Office. The Contracting Officer may tailor the Agreement Regarding Conflict of Interest Form as appropriate.

Procurement Guidance:

T3.1.6 Non-Disclosure of Information

Disclosure of Information

Section 5 : Single-Source/Non-Competitive Acquisitions

The requirements of this Section are also applicable to single-source and non-competitive acquisitions. For such acquisitions, the Contracting Officer will take all appropriate actions in coordination with the Program Office. The Contracting Officer may tailor the Agreement Regarding Non-Disclosure of Information Form as appropriate.