

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 13-102

Date Received: 9/10/13

Title: Business Declaration Form

Initiator Name: Joshua Fletcher

Organization Name and Routing Symbol: Procurement Policy Branch, AAP-110

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ASAG Member: David Lankford

Telephone Number: 202-267-8401

Policy OR Guidance: Guidance

Affected Section/Text Location: Procurement Tool Box – Procurement Forms, Business Declaration form

Summary of Change: Addition of (i) NAIC identification, (ii) woman owned Small Business (SB) identification and Privacy Act Statement to the Business Declaration form

Reason for Change: Adding SB identifiers to Business Declaration form

Development, Review, and Concurrence: AAP-110

Target Audience: All AMS users

Potential Links in FAST for the Change: None.

Other Documents that may be Affected: None.

Attachments: redline and final documents.

Briefing Planned: No.

ASAG Responsibilities: None.