

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 13-61

Date Received: 4/23/13

Title: SAVES Waiver Request Form

Initiator Name: Eugene Scott

Organization Name and Routing Symbol: AAP-110

Telephone: (202) 493-4639

ASAG Member: David Lankford

Telephone Number: (202)267-8407

Policy OR Guidance: Guidance

Affected Section/Text Location: Procurement Forms - SAVES Waiver Request Form

Summary of Change: To (i) change the email address for submission of SAVES waiver requests and (ii) update the date in the form's footer.

Reason for Change: The email address for submission of SAVES waiver requests has changed.

Development, Review, and Concurrence: AAP-600 and AAP-110.

Target Audience: Contracting officers and Requirements offices that use the SAVES contracts.

Potential Links in FAST for the Change: Procurement Forms - SAVES Waiver request form,
http://fast.faa.gov/ProcurementToolboxForms.cfm?p_title=Functions

Other Documents that may be Affected: None.

Attachments: revised form attached.

Briefing Planned: No.

ASAG Responsibilities: None.