

## AMS CHANGE REQUEST COVER SHEET

**Change Request Number:** 13-64A (Amended)

**Date Received:** 7/16/13

**Title:** Add RECO Certification Links

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**Initiator Name:** Rebecca Deloney

**Organization Name and Routing Symbol:** Acquisition Career Management, AAP-300

**Telephone:** 202-385-8059

*ASAG Member: David Lankford*

*Telephone Number: 202.267.8407)*

**Policy OR Guidance:** Guidance

**Affected Section/Text Location:**

- 1.) FAST/ Special Topics >> Acquisition Career Management
- 2.) FAST/ Functions >> Real Property & Facilities
- 3.) FAST/ Functions >> Real Property & Facilities >> Real Estate Templates

**Summary of Change:** Acquisition Career Management is launching a certification program and resources for Real Estate Contracting Officers/Specialists (RECOs) that must be included in FAST.

**Reason for Change:** This change is required to support the new certification program. These changes will offer Realty Specialists access to better tools and resources.

**Development, Review, and Concurrence:** ACM

**Target Audience:** RECO communities.

**Links in FAST for the Change:**

<http://fast.faa.gov/AcquisitionCareerManagement.cfm>

[http://fast.faa.gov/RealEstateProperty.cfm?p\\_title=Functions](http://fast.faa.gov/RealEstateProperty.cfm?p_title=Functions)

[http://fast.faa.gov/RealEstateTemplates.cfm?p\\_title=Functions](http://fast.faa.gov/RealEstateTemplates.cfm?p_title=Functions)

**Other Documents that may be Affected:** None.

**Attachments:** redline and final documents.

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

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1.) on this page: FAST/ Special Topics >> Acquisition Career Management  
<http://fast.faa.gov/AcquisitionCareerManagement.cfm>

add RECO as a new group at the bottom of the list

**Real Estate Contracting Officer/Specialist (RECO)** (FAA only)

- RECO Certification Requirements
- RECO Certification Competencies
- RECO Certification Application
- RECO Community Portal

URL: [https://ksn2.faa.gov/aa/AcquisitionProfessions/Pages/RECO\\_Home.aspx](https://ksn2.faa.gov/aa/AcquisitionProfessions/Pages/RECO_Home.aspx)

**AND**

2.) on this page: FAST/ Functions >> Real Property & Facilities  
[http://fast.faa.gov/RealEstateProperty.cfm?p\\_title=Functions](http://fast.faa.gov/RealEstateProperty.cfm?p_title=Functions)

Add the following new link to the bottom of the list:

**Real Estate Career Development Resources** (FAA only)

URL: [https://ksn2.faa.gov/aa/AcquisitionProfessions/Pages/RECO\\_Home.aspx](https://ksn2.faa.gov/aa/AcquisitionProfessions/Pages/RECO_Home.aspx)

**AND**

3.) on this page: FAST/ Functions >> Real Property & Facilities >> Real Estate Templates  
[http://fast.faa.gov/RealEstateTemplates.cfm?p\\_title=Functions](http://fast.faa.gov/RealEstateTemplates.cfm?p_title=Functions)

Add new Training and Development template 6.5.2, Real Estate Contracting Officer/Specialist Training Form

6	Real Estate Competencies		
6.5.2	Real Estate Contracting Officer/Specialist Training Form	7/2013	<a href="#">PDF</a> (FAA only)

Link from table to PDF template located at the following URL:

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