

## CHANGE REQUEST COVER SHEET

**Change Request Number:** 14-04

**Date Received:** 11/26/2013

**Title:** Agency Wide Contracts

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**Name:** Joshua Fletcher

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**Policy OR Guidance:** Policy

**Section/Text Location Affected:** 3.2.1.2.3

**Summary of Change:** Addition/deletion of text to clarify policy in regards to Agency Wide contracts

**Reason for Change:** Clarification to text to clarify a justification is not needed if an Agency Wide contract does not exist.

**Development, Review, and/or Concurrence:** AAP-110

**Target Audience:** All Fast Users

**Potential Links within FAST for the Change:** None

**Briefing Planned:** Yes

**ASAG Responsibilities:** Approve

**Potential Links within FAST for the Change:** None

**Links for New/Modified Forms (or) Documents (LINK 1)**

**Links for New/Modified Forms (or) Documents (LINK 2)**

**Links for New/Modified Forms (or) Documents (LINK 3)**

## SECTIONS EDITED:

Acquisition Management Policy:

**Section 3.2.1.2.3 : Consideration of Agency Wide Contracts** [[Old Content](#)] [[New Content](#)] [[RedLine Content](#)]

## SECTIONS EDITED:

### **Section 3.2.1.2.3 : Consideration of Agency Wide Contracts**

**Old Content:** Acquisition Management Policy:

#### **Section 3.2.1.2.3 : Consideration of Agency Wide Contracts**

Agency Wide Contracts shall be used to the maximum extent possible. The procurement plan shall document which agency wide contracts were considered and include the rationale if an agency wide contract is not planned.

**New Content:** Acquisition Management Policy:

#### **Section 3.2.1.2.3 : Consideration of Agency Wide Contracts**

Agency Wide Contracts must be used to the maximum extent possible. The procurement plan must document which agency wide contracts were considered. If an applicable agency wide contract is available for utilization and is not utilized; the procurement plan must include the rationale for not utilizing the existing agency wide contract.

**Red Line Content:** Acquisition Management Policy:

#### **Section 3.2.1.2.3 : Consideration of Agency Wide Contracts**

Agency Wide Contracts ~~shall~~**must** be used to the maximum extent possible. The procurement plan ~~shall~~**must** document which agency wide contracts were considered. **If an applicable agency wide contract is available for utilization and is not utilized; the procurement plan must** include the rationale ~~if an agency wide contract is not planned~~**for not utilizing the existing agency wide contract.**

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