

CHANGE REQUEST COVER SHEET

Change Request Number: 14-23

Date Received: 3/14/14

Title: Updated AMS Real Property Templates

Name: Caitlin Phillips CTR (PWC) for Susan Freericks

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Policy OR Guidance: Guidance

Section/Text Location Affected: Functions, Real Property and Facilities, Real Estate Templates, Space Acquisition, Section 2, and Real Estate Competencies, Section 6 of the template library is being updated

Summary of Change: As a result of feedback from the Real Estate Contracting Officers in the field we are revising a number of existing templates to address issues with the clauses and training and development.

Reason for Change: We are revising these templates to address concerns expressed by Real Estate Contracting Officers in the field over the past fiscal year.

Development, Review, and/or Concurrence: ALO-200, ALO-300, AGC-520, WLSA, ELSA & CLSA

Target Audience: Real Estate Contracting Officers

Potential Links within FAST for the Change: N/A

Briefing Planned: No

ASAG Responsibilities: None

Links for New/Modified Forms (or) Documents (LINK 1)

On this page

http://fast.faa.gov/RealEstateTemplates.cfm?CFID=5058507&CFTOKEN=13550229&p_title=Functions

Update the files below with the following information:

Template Number: 2.6.12 *Title:* Solicitation for Offers, *Date:* 4/2014 *Doc name:* SFO_Final.docx

Template Number: 2.6.6 *Title:* Proposal to Lease Space Format, *Date:* 4/2014 *Doc name:* Proposal To Lease Space_Final.pdf

Template Number: 6.5.2 *Title:* Real Estate Contracting Officer/Specialist Training Form, *Date:* 4/2014 *Doc name:* RECO Training and Development Template.docx