ACQUISITION PROGRAM/PROJECT MANAGEMENT (P/PM) FAA/FAI FAC-PPM CERTIFICATION REQUIREMENTS FOR LEVEL I (ENTRY)

Federal Aviation Administration

P/PM Certification Target Audience Description	The target audience for acquisition program/project management certification: • Individuals officially designated as a program manager, project manager, or project lead with authority and responsibility for the management and oversight of Federal Aviation Administration (FAA) major and non-major acquisition programs or projects. • Individuals participating as a project team member in one or more phases of the acquisition process.
Description	Level I establishes fundamental qualifications in program and project management via training and experience. This level sets the foundation for career progression that includes sole responsibility for managing increasingly complex investments or portfolios.
Experience	At least two years of acquisition experience or one year of project management experience within the last five years is required. Experience should include, but is not limited to, constructing work breakdown structures; preparing project analysis documents; tailoring acquisition documents to ensure that quality, effective, efficient systems or products are delivered; analyzing and/or developing requirements; monitoring performance; assisting with quality assurance; and budget development. One year of acquisition experience may be waived for having either a four-year college degree or a Master's degree.
Education	Formal education is not required, however a baccalaureate degree, preferably with a major in engineering, systems management, or business administration, is desired.
Core Training Requirements	Individuals must document successful completion of the following core coursework: • FAA04202 or FAA60004400 - Introduction to Acquisition Management System (AMS) • FAA05727 - Appropriations Law Seminar • FAA60004481 - Managing Federal Government Projects • FAA04200 - COR Basic Training • FAA04207 - Introduction to FAA Risk Management • FAA04213 - Introduction to Cost Estimating • FAA04215 - Earned Value Management (Basic) • FAA04211 - Key Ingredients of Systems Engineering • FAA60004480 - Leading Federal Government Projects I
Electives (select one)	• FAA04225 - Requirements Analysis and Development Workshop • FAA44518001 - Introduction to Integrated Logistics • FAA04235 - Human Factors Awareness • FAA60004983 - Configuration Management Awareness • FAA04022 - JRC Readiness Workshop

ACQUISITION PROGRAM/PROJECT MANAGEMENT (P/PM) FAA/FAI FAC-PPM CERTIFICATION REQUIREMENTS FOR LEVEL I (ENTRY)

Federal Aviation Administration

FAA Certification Equivalencies	Individuals holding either the PMI PMP credential or the DAWIA Level I PM certification are considered to have successfully fulfilled the requirements to obtain FAA PM Level I/FAC-PPM Entry Level certification once the following core requirements are completed.
PMI PMP	PMI PMP additional requirements for FAA PM Level I/FAC-PPM Entry Level certification: • At least two years of acquisition experience or one year of project management experience within the last five years • FAA04202 or FAA60004400 – Introduction to Acquisition Management System (AMS) • FAA05727 – Appropriations Law Seminar • FAA04200 – COR Basic Training
DAWIA Level I PM Certification	DAWIA Level I PM certification additional requirements for FAA PM Level I /FAC-PPM Entry Level certification: • At least two years of acquisition experience or one year of project management experience within the last five years • FAA04202 or FAA60004400 – Introduction to Acquisition Management System (AMS)
Competency Demonstration	Applicants for program manager certification are expected to demonstrate that they have the basic knowledge and skills to perform at a Level I in the technical and leadership competencies for the program manager profession. Applicants must provide evidence of fulfillment of the competencies by providing a narrative description of how training, experience, and/or a certification program supported achievement of each competency.
Certification Maintenance Requirements	To maintain FAA/FAI FAC-PPM certification, individuals must earn 80 continuous learning points (CLPs) through completion of skills currency training every two years.
Terms and Conditions	All acquisition certifications are competency-based. Acquisition program and project managers are expected to attain FAA certification at the level commensurate with the required responsibilities of the acquisition being managed.

Federal Aviation Administration

P/PM Certification Target Audience Description	The target audience for acquisition program/project management certification: • Individuals officially designated as a program manager, project manager, or project lead with authority and responsibility for the management and oversight of Federal Aviation Administration (FAA) major and non-major acquisition programs or projects. • Individuals participating as a project team member in one or more phases of the acquisition process.
Description	Level II program and project managers must have, through training, experience, and development activities, the knowledge and skills to manage projects or program segments of low to moderate complexity and risks. PMs responsible for ACAT 3, 4, and 5 programs/projects must attain at a minimum FAA PM Level II certification within 24 months (from the date of assignment), unless a waiver is granted for extension of time. Level I requirements must be met before progressing to Level II.
Experience	At least three years of acquisition experience required within the last five years, at least two years of this experience must be in program or project management. Required experience at this level includes Level I experience, as well as experience performing market research; developing documents for risk and opportunity management; developing and applying technical processes and technical management processes; performing or participating in source selection; preparing acquisition strategies; managing performance-based service agreements; developing and managing project budgets; writing business cases; and strategic planning. One year may be waived for having either a four-year college degree or a Master's degree in a relevant field of study (e.g., Program Management)
Education	Formal education is not required, however a baccalaureate degree, preferably with a major in engineering, systems management, or business administration, is desired.
Core Training Requirements	Individuals must document successful completion of the following core coursework: • FAA04203 - Fundamentals of Acquisition Management System (FAMS) • FAA05727 - Appropriations Law Seminar (If not previously taken) • FAA60004483 - Applied PM for Federal Government • FAA04217 - Earned Value Management (Detailed) • FAA60004277 - Fundamentals of Enterprise Architecture for Program/Project Managers • FAA60004482 - Leading Federal Government Projects II
Electives (select one)	• FAA04225 - Requirements Analysis and Development Workshop • FAA44518001 - Introduction to Integrated Logistics • FAA04235 - Human Factors Awareness • FAA60004983- Configuration Management Awareness • FAA04022 - JRC Readiness Workshop

FAA Certification Equivalencies	Individuals holding A DAWIA Level II PM certification are considered to have successfully fulfilled the requirements to obtain FAA PM Level II/FAC-PPM Mid/Journeyman Level certification once the following core requirements are completed. • At least three years of acquisition experience required within the last five years, at least two years of this experience must be in program or project management • FAA04203 – Fundamentals of Acquisition Management System (FAMS)
External Certifications Required	To complete Level II certification, program managers must hold PMI PMP certification (www.PMI.org/Certification) or DAWIA Level II or III PM certification (http://www.dau.mil/doddacm/Pages/Certification.aspx).
Competency Demonstration	Applicants for program manager certification are expected to demonstrate that they have the basic knowledge and skills to perform at a Level II in the technical and leadership competencies for the program manager profession. Applicants must provide evidence of fulfillment of the competencies by providing a narrative description of how training, experience, and/or a certification program supported achievement of each competency.
Certification Maintenance Requirements	To maintain FAA/FAI FAC-PPM certification, individuals must earn 80 continuous learning points (CLPs) through completion of skills currency training every two years.
Terms and Conditions	All acquisition certifications are competency-based. Acquisition program and project managers are expected to attain FAA certification at the level commensurate with the required responsibilities of the acquisition being managed.

ACQUISITION PROGRAM/PROJECT MANAGEMENT (P/PM) FAA/FAI FAC-PPM CERTIFICATION REQUIREMENTS FOR LEVEL III (SENIOR/EXPERT)

Federal Aviation Administration

P/PM Certification Target Audience Description	The target audience for acquisition program/project management certification: • Individuals officially designated as a program manager, project manager, or project lead with authority and responsibility for the management and oversight of Federal Aviation Administration (FAA) major and non-major acquisition programs or projects. • Individuals participating as a project team member in one or more phases of the acquisition process.
Description	Level III represents mastery of knowledge and skills associated with the complexities of managing complex, capital investments. P/PMs responsible for ACAT 1, 2 programs/projects must attain FAA PM Level III certification within 12 months (from the date of assignment), unless a waiver is granted for extension of time. Level II requirements must be met before progressing to Level III.
Experience	At least five years of acquisition experience within the last seven years is required. Three of the five years must be directly related to managing federal acquisition projects and/or programs. Required experience at this level includes Level II experience as well as experience managing and evaluating agency acquisition investment performance; developing and managing program budgets; building and presenting successful business cases; reporting program results; strategic planning; and high-level communication with internal and external stakeholders. One year may be waived for having either a four-year college degree or a Master's degree in a relevant field of study (e.g., Program Management).
Education	Formal education is not required, however a master's degree, preferably with a major in engineering, system management, or business administration or a related field plus at least 24 semester hours from among accounting, business finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, and organization and management, is desired.
Core Training Requirements	Individuals must document successful completion of the following core coursework: • FAA600000117 - FAC-P/PM Level III Program/Project Management • FAA600000139 - FAC-P/PM Level III Acquisition Management • FAA600004336 - FAC-P/PM Level III Leadership and Interpersonal Skills

ACQUISITION PROGRAM/PROJECT MANAGEMENT (P/PM) FAA/FAI FAC-PPM CERTIFICATION REQUIREMENTS FOR LEVEL III (SENIOR/EXPERT)

Federal Aviation Administration

FAA Certification Equivalencies	Individuals holding a DAWIA Level III PM certification are considered to have successfully fulfilled the requirements to obtain FAA PM Level III/FAC-PPM Senior/Expert Level certification once the following core requirements are completed. - At least five years of acquisition experience required within the last seven years. Three of the five years must be directly related to managing federal acquisition projects and/or programs - FAA04203 – Fundamentals of Acquisition Management System (FAMS)
External Certifications Required	To complete Level III certification, Program Managers must hold PMI PMP certification (www.PMI.org/Certification) or DAWIA Level III PM certification (http://www.dau.mil/doddacm/Pages/Certification.aspx).
Competency Demonstration	Applicants for program manager certification are expected to demonstrate that they have the basic knowledge and skills to perform at a Level I in the technical and leadership competencies for the program manager profession. Applicants must provide evidence of fulfillment of the competencies by providing a narrative description of how training, experience, and/or a certification program supported achievement of each competency.
Certification Maintenance Requirements	To maintain FAA/FAI FAC-PPM certification, individuals must earn 80 continuous learning points (CLPs) through completion of skills currency training every two years.
Terms and Conditions	All acquisition certifications are competency-based. Acquisition program and project managers are expected to attain FAA certification at the level commensurate with the required responsibilities of the acquisition being managed.