

AMS CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 14-29

Date Received: 3/26/14

Title: Financial Administrative Contracting Officer

Initiator Name: Joshua Fletcher

Initiator Organization Name / Routing Code: Procurement Policy Branch/AAP-110

Initiator Phone: 202-267-4267

ASAG Member Name: David Lankford

ASAG Member Phone: 202-267-8401

Guidance and Policy must be submitted with separate CR coversheets

Policy

Or

Guidance

Summary of Change:

Addition of financial administrative contracting officer's(FACO) roles and responsibilities.

Reason for Change:

Addition of the roles and responsibilities of the FACO separately from the roles and the responsibilities of a CO.

Development, Review, and Concurrence:

AAP-500,AAQ-1, AAQ-2, AAQ-200, AAQ-300, AAQ-400, AAQ-500, AAQ-600, AAQ-700, AAP-100, AAP-110,ACQ-20, AGC-520

Target Audience:

Acquisition workforce

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Procurement Guidance, Section

T3.2.3

The redline version must be a comparison with the current published FAST version.

I confirm I used the latest published version to create this change / redline

Or

_ This is new content

Links:

None

Attachments:

redline and final.

Other Files:

None.

Redline

Added Section: 4 Financial Administrative Contracting Officer (T3.2.3 : A Cost and Price Methodology)

4 Financial Administrative Contracting Officer (FACO) Added 4/2014

a. *Definition.* Financial Administrative Contracting Officers (FACO) are FAA employees who perform financial administration, including at a minimum system adequacy determination, forward pricing and year-end actual rate administration and negotiation, and cost allowability determination to companies whenever the FAA is the cognizant agency.

b. *Roles and Responsibilities.*

- (1) Establish billing rates, make forward pricing rate recommendations, negotiate forward pricing rate agreements, and negotiate final indirect rates for cost-reimbursement contracts with companies over whom FAA has cognizance;
- (2) Make final determinations on adequacy of contractor accounting systems;
- (3) Determine the contractor's compliance with Cost Accounting Standards (CAS) as applicable;
- (4) Determine the allowability of cost suspended or disapproved, direct suspension or disapproval of costs when there is reason to believe they should be suspended or disapproved;
- (5) Issue Notices of Intent to disallow or not recognize costs;
- (6) Negotiate advance agreements applicable to treatment of certain costs;
- (7) Send letter(s) to contractor, contracting officers and affected external agencies notifying them of FACO actions, recommendations, negotiations as appropriate.