

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 12-100A

Date Received: 9/26/12

Title: APB and Execution Plan Templates

Initiator Name: Tony Kulenek

Organization Name and Routing Symbol: ABP-340, Capital Program Formulation Branch

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ASAG Member: David Lankford

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Policy OR Guidance: Policy

Affected Section/Text Location: Appendix B: Acquisition Planning and Control Documents, Acquisition Program Baseline.

Summary of Change: Replacing current APB template with an updated template and an addition of a Technology Refreshment APB template, a Variable Quantity Execution Plan template, a Facility Execution Plan –Program level template, and a Facility Execution Plan –Project level template.

Reason for Change: The change was initiated to align the templates with the type of investment based on the ACAT category.

Development, Review, and Concurrence: Briefed to the AEB and ASAG and accepted.

Target Audience: Service organizations preparing APBs and initiating investments.

Potential Links in FAST for the Change: Links need to be created to allow users to view and upload the required template. Note: a Word document illustrating the links is provided.

Other Documents that may be Affected: N/A

Attachments: final version of APB templates.

Briefing Planned: AEB and ASAG were briefed.

ASAG Responsibilities: Review and comment.