

AMS CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 15-05

Date Received: Nov 17, 2014

Title: Revision of Delegation of Procurement Authority Request Form

Initiator Name: Glen Timmerman

Initiator Organization Name / Routing Code: AAP-600

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Guidance and Policy must be submitted with separate CR coversheets

Policy

Or

Procurement Guidance

Real Estate Guidance

Other Guidance

Summary of Change:

The change revises the routing of the Delegation of Procurement Authority (DPA) Request Form to more accurately reflect the delegation request process.

Reason for Change:

The DPA request process has been revised and the form requires revision to reflect these changes.

Development, Review, and Concurrence:

Acquisition Policy Division, AAP-600 and AAP-1 reviewed and approved these changes.

Target Audience:

ATO Logistics Management Specialist (LMS) ; ATO Operations Support Managers (OSM); and ATO Business Services Group (BSG)

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Delegation of Procurement Authority (DPA) Request Form in Procurement Forms

The redline version must be a comparison with the current published FAST version.

I confirm I used the latest published version to create this change / redline

Or

This is new content

Links:

<http://fast.faa.gov/ProcurementToolboxForms.cfm>

Attachments:

Redline and final version.

Other Files:

N/A