

CONTRACT CLOSEOUT CHECKLIST	Contractor:
Contracting Officer:	Contract Number:
Period of Performance:	Award Type:

1. Final Contract Value: \$ _____

2. Date of Physical Completion: _____ Date Submitted as Closed (HQ): _____

3. Action Items

	Completed/ Received	N/A
Disposition of classified material		
Final patent report received & cleared		
Final royalty report received & cleared		
No outstanding Value Engineering (VE) change proposal		
Plant clearance report received		
Property clearance received		
Settlement of all interim or disallowed costs (cost only)		
Price revision completed/Mod. No.		
Subcontractor settlement by prime contractor		
Prior year overhead rates settled/Mod. No.		
Final subcontracting plan report submitted		
Termination docket completed		
Contract audit completed (cost only)		
Contractor's closing statement completed		
Contractor's release/final invoice received		
Contractor's assignment of refunds, rebates, credits, and other amounts received		
Final voucher received		
Deobligation of excess funds/Mod. No.		
Security badges/keys returned		
Contract completion statement signed and in contract file		
COR certification that contractor access to FAA systems has been terminated		
CPARS evaluation finalized (AMS T3.10.1A16 and clause 3.10.1-26)		
Other requirements completed (specify):		
(1)		
(2)		
(3)		

4. Remarks: _____

5. Date Closed _____

6. Contracting Officer

Signature: _____
 Printed Name: _____
 Date: _____

7. Contract Specialist

Signature: _____
 Printed Name: _____
 Date: _____