

Warrant Request

Applicant Information											
Name (Last, First, Middle (as it will appear on the warrant):		Office Code:									
Position Title:		Series/Pay band:									
Years Government Contracting Experience:											
Do you currently or have you ever had a warrant?		Yes No	When? Amount?								
Current 1102 Certification Level:		<input type="checkbox"/> Level I <input type="checkbox"/> Level II <input type="checkbox"/> Level III	Certification Date: <input type="text"/> Certification Date: <input type="text"/> Certification Date: <input type="text"/> (Please attach copy of certificate/s)								
Type of Request											
Warrant Threshold:	T3.1.4 Appendix: 1102 Series Warrant Standards										
	<table border="1"> <thead> <tr> <th>FAA Certification Level or Corresponding FAC-C Certification</th> <th>Threshold Authority</th> </tr> </thead> <tbody> <tr> <td>Level I</td> <td>Up to \$500,000</td> </tr> <tr> <td>Level II</td> <td>Up to \$10,000,000</td> </tr> <tr> <td>Level III</td> <td>Greater than \$10,000,000</td> </tr> </tbody> </table>			FAA Certification Level or Corresponding FAC-C Certification	Threshold Authority	Level I	Up to \$500,000	Level II	Up to \$10,000,000	Level III	Greater than \$10,000,000
	FAA Certification Level or Corresponding FAC-C Certification	Threshold Authority									
	Level I	Up to \$500,000									
	Level II	Up to \$10,000,000									
Level III	Greater than \$10,000,000										
Limited: \$150K, \$500K \$1M, \$5M, \$10M Unlimited (No Dollar Threshold)											
Procurement Types: (Select all that apply)											
<input type="checkbox"/> Supply	<input type="checkbox"/> Interagency Agreements										
<input type="checkbox"/> Service	<input type="checkbox"/> Other Transaction Agreements										
<input type="checkbox"/> Construction	<input type="checkbox"/> Reimbursable Agreements										
<input type="checkbox"/> A&E	<input type="checkbox"/> Cooperative Agreements										
<input type="checkbox"/> Aviation Research Grants											

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Provide a brief explanation of why a warrant is required (i.e., number of Contracts & dollar threshold of contracts).

Applicant's qualifications to be a Contracting Officer:

☐ Level I: Education: Baccalaureate Degree OR at least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management, OR meet the Exceptional Provision and occupied an 1102 series position through FV-H or FG/GS 12 on January 1, 2000. Experience: At least 1 year of current (within the last 3 years) purchasing and contracting experience with progressively broader work assignments.

☐ Level II: Education: Baccalaureate Degree OR at least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management, OR meet the Exceptional Provision and occupied an 1102 series position through FV-H or FG/GS 12 on January 1, 2000. Experience: At least 2 years of current (within the last 5 years) contracting experience with progressively broader work assignments is required.

☐ Level III: Education: Baccalaureate Degree AND at least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management. Experience: At least 4 years of current (within the last 10 years) contracting experience with progressively broader work assignments is required.

Warrant Request

Signatures		
I am recommending the above named individual for a Certificate of Appointment. I certify the above named individual possesses the qualifications as supported by the documentation.		
Supervisor Signature	Date	Office Code
Division Manager Concurrence:		
Division Manager's Signature	Date	Office Code
COCO Approval:		
COCO's Signature	Date	Office Code
ACM Concurrence:		
Rebecca Deloney, ACM	Date	AAP-300
FAE/Chief Acquisition Officer Approval:		
Patricia A. McNall FAA Acquisition Executive Deputy Assistant Administrator for Acquisitions & Business	Date	ACQ-1