

**Federal Aviation Administration**  
**Information Supporting Construction of Agency-Owned Improvement**  
**On Leased Property**

\*\*\*Customer to complete Sections I through III and submit with PR package\*\*\*

SECTION I
<p>Purchase Request Number:</p> <p>Description of the Project:</p> <p>Location of Leased Property:</p> <p>Purpose of the Improvement:</p> <p>Purpose of the Appropriation:</p> <p>Estimated Cost of Construction:</p>

SECTION II
<p>1. The proposed alterations are incidental to and essential for accomplishing the purpose of the appropriation?      Yes      No</p> <p style="padding-left: 40px;">1a. How will construction of the improvement accomplish the purpose of the appropriation?</p> <p style="padding-left: 40px;">1b. Is construction of the improvement incidental to and essential for accomplishment of the purpose of the appropriation?      Yes      No      In either case, explain:</p> <p>2. The cost of alterations is in reasonable proportion to the overall cost of the lease.      Yes      No</p> <p style="padding-left: 40px;">2a. How does the cost of the improvement compare to the cost of the lease?</p> <p style="padding-left: 40px;">2b. Is the cost of the improvement reasonably low in comparison to the overall annual cost of the lease?      Yes      No      In either case, quantify the percentage difference between the improvement and lease, and provide explanation:</p> <p>3. The improvement will be used for the principle benefit of the Government.      Yes      No</p>

3a. If Yes, in what way will the purpose of the improvement promote the agency mission?

3b. What other benefits will the improvement provide (in addition to promoting the agency mission)?

4. The interests of the Government in the improvement are protected. Yes No

4a. What is the expected useful life of the proposed improvement?

4b. How many years remain on the lease for the property where the improvement will reside?

4c. Does the lease contain options to extend the lease period? Yes No If yes, how likely is the FAA to exercise its option to renew or extend the lease beyond the current lease period?

4d. Based on the expected length of time the FAA will occupy or make use of the leased location, is it likely that the Government will have the use of the improvement through most of its useful life? Yes No

### SECTION III

I certify that the information provided above is accurate and complete to support a recommendation that the proposed facility be constructed as an agency-owned facility.

Requiring Organization:

Name: Signature: Date:

Project Architect/Engineer:

Name: Signature: Date:

The cognizant Real Estate Contracting Officer (RECO) has been consulted and the proposed improvement does not conflict with the FAA's alteration rights, responsibilities, or any other applicable terms and conditions of the underlying property lease

Real Estate Contracting officer:

Name: Signature: Date:

Regional Counsel:

Name: Signature: Date:

**SECTION IV**  
**(For AAQ use only)**

Based on the above information, I hereby determine the proposed improvement meets the requirements of the General Accountability Office (GAO) and the FAA Acquisition Management System (AMS) for construction of an agency-owned facility on leased land, in that (1) the improvement is incidental to and essential for the accomplishment of the purpose of the appropriation; (2) the cost of the alterations is in reasonable proportion to the cost of the lease; (3) the improvement will be used for the principal benefit of the Government; and (4) the interests of the Government in the improvement are fully protected. As such, the FAA has the authority to construct this permanent improvement on the applicable leased property. This document satisfies the requirements of GAO Decision B-239520, AMS T3.8.7A1c, and AAQ700WI-20007.

Contracting Officer:

Name:

Signature:

Date: