

**Federal Aviation Administration**  
**Information Supporting Construction of Agency-Owned Improvement**  
**On Leased Property**

\*\*\*Customer to complete Sections I through III and submit with PR package\*\*\*

SECTION I
Purchase Request Number:
Description of the Project:
Location of Leased Property:
Purpose of the Improvement:
Purpose of the Appropriation:
Estimated Cost of Construction:

SECTION II
<p>1. The proposed alterations are incidental to and essential for accomplishing the purpose of the appropriation?      Yes      No</p> <p style="margin-left: 40px;">1a. How will construction of the improvement accomplish the purpose of the appropriation?</p> <p style="margin-left: 40px;">1b. Is construction of the improvement incidental to and essential for accomplishment of the purpose of the appropriation?      Yes      No      In either case, explain:</p>
<p>2. The cost of alterations is in reasonable proportion to the overall cost of the lease.      Yes      No</p> <p style="margin-left: 40px;">2a. How does the cost of the improvement compare to the cost of the lease?</p> <p style="margin-left: 40px;">2b. Is the cost of the improvement reasonably low in comparison to the overall annual cost of the lease?      Yes      No      In either case, quantify the percentage difference between the improvement and lease, and provide explanation:</p>
<p>3. The improvement will be used for the principle benefit of the Government.      Yes      No</p>



**SECTION IV**  
**(For AAQ use only)**

Based on the above information, I hereby determine the proposed improvement meets the requirements of the General Accountability Office (GAO) and the FAA Acquisition Management System (AMS) for construction of an agency-owned facility on leased land, in that (1) the improvement is incidental to and essential for the accomplishment of the purpose of the appropriation; (2) the cost of the alterations is in reasonable proportion to the cost of the lease; (3) the improvement will be used for the principal benefit of the Government; and (4) the interests of the Government in the improvement are fully protected. As such, the FAA has the authority to construct this permanent improvement on the applicable leased property. This document satisfies the requirements of GAO Decision B-239520, AMS T3.8.7A1c, and AAQ700WI-20007.

Contracting Officer:

Name:

Signature:

Date: