To Whom It May Concern:

Re: Request for Sales Tax Number/Exemption Certificate

As an agency of the United States of America Federal Government, the Federal Aviation Administration (FAA) is exempt from paying sales tax and do not, therefore, have a sales tax number. We do have a Federal Employer’s Tax Identification Number which is 73-0588975.

Sincerely,

[Insert Name]

[Insert Title]

Federal Aviation Administration