Federal Aviation Administration

Memorandum

Date: March 24, 2020

To: Deputy Assistant Administrator, Acquisition and
                   Business Services, ACQ-1

From: Steve Dickson, Administrator

Subject: Designation of Acquisition Executive and Delegation of Authority

As provided under 49 U.S.C. 106 authorizing delegation of the Administrator's functions, powers, and duties, I am designating the Deputy Assistant Administrator, Acquisition and Business Services to be Acquisition Executive for the Federal Aviation Administration (FAA).

This delegation gives the Acquisition Executive authority for procurement contract award and administration, leases, real property transactions, cooperative agreements, other transactions, and grants not under the Airport Improvement Program (AIP). The Acquisition Executive may re-delegate this authority. For the matters directly related to this delegation, including any matters that raise a significant concern regarding the implementation of the Acquisition Management System, you have a direct reporting relationship to me; however, I direct that the Assistant Administrator for Finance and Management (AFN-1) and I be notified and allowed to review any significant issues related to this delegation.

For all other matters, you report to AFN-1. Other matters are those that support the mission of the Office of Finance and Management to provide efficient and effective business solutions and services to its customers in order to accomplish the FAA mission. Other matters include, but are not limited to, those identified in Section 9 (Authorities Reserved for the Assistant Administrator) and Section 10 (Authorities Delegated to the Senior Executive Management Team) of the most recent version of FAA Order FN 1100.168: Delegation of Authority – Office of Finance and Management (e.g., personnel, budget, audits, whistleblower protection, publications, and emergency management).

This memorandum rescinds all prior designations and delegations by the Administrator to the FAA Acquisition Executive.