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| U.S. Department  of Transportation  Federal Aviation  Administration | **VENDOR/MISCELLANEOUS PAYMENT INFORMATION FORM** |

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| **AGENCY INFORMATION** | | | | | |
| FEDERAL PROGRAM AGENCY: Federal Aviation Administration | | | | | |
| AGENCY IDENTIFIER:  FAA | AGENCY LOCATION CODE (ALC):  69-00-1104 | | | | ACH FORMAT:  [**X**] CCD+ [ ] CTX [ ] CTP |
| ADDRESS: | | | | | |
| CONTACT PERSON NAME: | | | TELEPHONE NUMBER:  ( ) | | |
| ADDITIONAL INFORMATION (Assigned payee vendor number, etc.): | | | | | |
| **PAYEE/COMPANY INFORMATION** | | | | | |
| BUSINESS NAME: | | | | SSN or TAXPAYER ID NO. | |
| SOLE PROPRIETOR NAME (If different from above): | | BUSINESS STATUS: {Check here if **previously provided** [ ]}  [ ] Individual/Sole Proprietor [ ] Corporation [ ] Partnership [ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify) | | | |
| ADDRESS: | | | | | |
| CONTACT PERSON NAME: | | | TELEPHONE NUMBER:  ( ) | | |
| **Are you subject to "backup withholding" per Internal Revenue Code Sec. 6041 or 6041A(a)? Please check one box below**:  [ ] I am Exempt from Backup withholding [ ] I have not been notified by IRS that I am subject to Backup Withholding as a result of failure to report all interest or dividends [ ] the IRS has notified me that I am no longer subject to backup withholding. | | | | | |
| **TIN Certification**. Under penalties of perjury, I certify that the number shown above is my correct TIN (or I am waiting for a number to be issued to me), and the backup withholding status as marked above is correct.  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |

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| **FINANCIAL INSTITUTION INFORMATION** | |
| NAME: | **If previously enrolled** in the ACH Program at this site, please check this box [ ] |
| ADDRESS: | |
| NINE-DIGIT ROUTING TRANSIT NUMBER: | |
| ACCOUNT TITLE: | |
| ACCOUNT NUMBER | |
| TYPE OF ACCOUNT:  [ ] CHECKING [ ] SAVINGS [ ] LOCKBOX | |

FORM INSTRUCTIONS:

**This form is to be used only for those vendors that are exempted from registration in Central Contractor Registration (CCR).**

This form is used for both Taxpayer Identification Number (TIN) notification and Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion.

**PRIVACY ACT STATEMENT**

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579) and the Debt Collection Improvement Act of 1996 (P.L. 104-134, Ch. 10). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 7701, 31 CFR 210, and Internal Revenue Code 6109. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor’s financial institution. The FAA will use the TIN information for purposes of collecting and reporting on any delinquent amounts arising out of such person’s relationship with the Government. Failure to provide the information may delay or prevent the receipt of payments through the Automated Clearing