

FEDERAL AVIATION ADMINISTRATION SIMPLIFIED PURCHASE SUMMARY (See Continuation on Reverse)	Requisition No. Purchase Order No.
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Vendor's Name:

TIN: _____ UEI: _____
 Phone: _____ Fax: _____
 Address: _____ City: _____ State: _____ Zip: _____

Note: Enter an "x" in the box to the left of all applicable items.

1. ☐ Supply ☐ Service

2. Basis for Award:
 - ☐ SAVES/National Contract #
 - ☐ UNICOR
 - ☐ Ability One
 - ☐ SEDB/8(a) *
 - ☐ HUB Zone Small Business *
 - ☐ Women-Owned Small Business *
 - ☐ Economically Disadvantaged Women-Owned Small Business *
 - ☐ Small Disadvantaged Business *
 - ☐ Small Business *
 - ☐ Large Business *
 - ☐ Single Source (See attached) *
 - ☐ GSA/FSS **

*Complete Number 3 Below
 **Complete Number 4 Below

3. Basis for Determining Fair and Reasonable Price in the Best interest of the FAA (AMS 3.2.2.5.4.1 & T3.2.1A.1):
 - Low Quote (See Reverse Side)
 - Comparison with published price lists, catalogs, or advertisements (Specify Source in Number 6 below)
 - Comparison of prices paid previously for similar items within the last 6 months (List Awards in Number 6 below)
 - Other: Specify in Number 6 below

4. Basis for Determining that the use of GSA/FSS is FAA's best interest and represents the best value to FAA:

5. ☐ Checked Debarred List/Excluded Parties List System for Award Management (SAM) : <http://sam.gov>

6. Remarks:

7. Vendor is Considered Responsible Based on:

8. Background Investigation Requirements:
 - ☐ Background Investigation Required
 - ☐ Escort Required
 - ☐ No Access to FAA Facilities/Resources/Service Information

Signature of Preparer: _____ Date: _____
 Signature of Contracting Officer: _____ Date: _____
 Name of Contracting Officer (Printed): _____

SIMPLIFIED PURCHASE SUMMARY (Continued)

Quotes/Pricing Information: ☐ See Below ☐ Attached

Quotes/Pricing Information

Vendor's Name			
Address			
City, State, Zip			
Telephone/Fax			
Point of Contact			
Delivery Time			
F.O.B. Point			
Payment Terms			
Type of Business			
GSA Contract Number			
Contract/BPA Number			
DOL Wage Determination #			

[illegible]