**CURE NOTICE**

Name of Company

ATTN:

Street Address

City, State, Zip

Subject:  ***[Insert contract number and project description]***

Date: ***[Insert date]***

Dear ***[Insert name],***

You are notified that the Government considers your ***[*Specify the contractor’s failure or failures*]*** a condition that is endangering performance of the contract. Therefore, unless this condition is cured within ten (10) days after receipt of this notice ***[or insert any longer time that the Contracting Officer may consider reasonably necessary]***, the Government may terminate the contract for default under the terms and conditions of the ***[Insert clause title]*** clause of this contract.

Sincerely,

***[Insert CO’s Name]***

Contracting Officer

***[Insert Office Name/Code (e.g., AAQ)]***

***[Insert Office Address]***