

INVENTORY VERIFICATION SURVEY

OMB Control Number: 2120-0595

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SECTION I - GENERAL				DATE:
1. FROM: (Include ZIP Code)		2. TO: (Include ZIP Code)		
3. CONTRACT NUMBER AND TYPE		4. CONTRACTOR/SUBCONTRACTOR		
5A. SCHEDULES OF INVENTORY TO BE INSPECTED AND VERIFIED		5B. PLANT CLEARANCE CASE NUMBER/DOCUMENT NUMBER		
REFERENCE NUMBER	PAGES		AMOUNT (\$)	
	START NUMBER	END NUMBER		

SECTION II - TECHNICAL VERIFICATION

	YES	NO		YES	NO
6. IS PROPERTY LISTED ON THE INVENTORY DISPOSAL SCHEDULES ON HAND AND IN THE QUANTITIES INDICATED?			12. ARE THE WEIGHTS OF THE ITEMS APPROXIMATELY CORRECT? IF WEIGHTS ARE NOT SHOWN, GIVE ESTIMATE OF WEIGHT BY BASIC MATERIAL CONTENT:		
7. IS THE PROPERTY CORRECTLY DESCRIBED ON THE INVENTORY DISPOSAL SCHEDULES?					
8. IS THE PROPERTY SEGREGATED OR ADEQUATELY PROTECTED?			13. DO THE ITEMS APPEAR TO HAVE COMMERCIAL VALUE OTHER THAN SCRAP?		
9. IS THE PROPERTY PROPERLY TAGGED?			14. DID CONTRACTOR MAKE REASONABLE EFFORTS TO RETURN THE PROPERTY?		
10. ARE THE CONDITION CODES ACCURATE?			15. DO ANY ITEMS REQUIRE DEMILITARIZATION OR SPECIAL PROCESSING (<i>sensitive items</i>) ?		
11. IS THE PROPERTY CLASSIFICATION CORRECTLY IDENTIFIED?			16. ARE COMMON ITEMS INCLUDED ON THE INVENTORY DISPOSAL SCHEDULE?		

SECTION III - TERMINATION INVENTORY**COMPLETION OF THIS SECTION** ☐ IS ☐ IS NOT REQUIRED (*Requester, check one*)

	YES	NO		YES	NO
17. DID WORK STOP PROMPTLY UPON RECEIPT OF THE TERMINATION NOTICE? DATE OF NOTICE:			20. DOES THE INVENTORY INCLUDE REJECTS? IF YES, EXPLAIN SPECIFIC LINE ITEM ENTRIES. OBTAIN FROM CONTRACTOR ESTIMATED COST OF REWORKING REJECTS ON SPECIFIC LINE ITEM BASIS.		
18a. DO THE QUANTITIES OF MATERIAL EXCEED THE AMOUNTS THAT WOULD HAVE BEEN REQUIRED TO COMPLETE THE TERMINATED PORTION OF THE CONTRACT?			21a. HAVE COMPLETED ARTICLES BEEN INSPECTED AS TO QUALITY AND CONFORMANCE TO SPECIFICATIONS?		
b. CAN THE ITEMS OF TERMINATION INVENTORY BE USED ON THE CONTINUING PORTION OF THE CONTRACT?			b. DO THE COMPLETED ITEMS INSPECTED CONFORM TO CONTRACT SPECIFICATIONS?		
			c. DO OTHER THAN COMPLETED ITEMS CONFORM WITH TECHNICAL REQUIREMENTS OF THE CONTRACT OR ORDER?		
19. ARE ALL ITEMS AND QUANTITIES ALLOCABLE TO THE TERMINATION PORTION OF THIS CONTRACT OR ORDER?			22. FOR WORK-IN-PROCESS, IS THE PERCENTAGE OF COMPLETION ACCURATE?		
23. REQUESTING OFFICE REMARKS					

24. SIGNATURE OF REQUESTER

INVENTORY VERIFICATION**The above information is based on a physical verification of inventory listed under Item 5.**

25. NAME AND TITLE	26. SIGNATURE OF VERIFIER	27. DATE
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