**TERMINATION FOR DEFAULT**

Name of Company

ATTN:

Street Address

City, State, Zip

Subject: ***[Insert contract number, and project description]***

Date: ***[Insert date]***

Dear ***[Insert name]***,

Contract Number. ***[Insert contractor number]***is hereby terminated for default, effective ***[Insert date or******“immediately”]*** due to non-compliance with/failure to perform the following contract requirements: ***[Insert specific acts or omissions constituting the default]****.*

Your right to proceed further with performance under the contract is hereby terminated pursuant to AMS Clause 3.10.6***-[Insert clause number]***, Default ***[Insert clause name]***. This notice constitutes the Government’s decision that you are in default as specified, and your failure to perform is not excusable ***[if that determination has been made]***.

The supplies or services required under the contract may be re-purchased in the open market, and you will be held liable for any excess costs occasioned thereby. The Government reserves all rights and remedies provided by law or under the contract in addition to charging excess costs. You will be advised at a later date as to the amount of such excess costs, if any.

In accordance with the AMS Clause 3.9.1-1, Contract Disputes, the decision shall be final and conclusive as provided therein, unless, within 2 years from the date of receipt of this decision, a written notice of dispute is mailed or otherwise furnished to the undersigned Contracting Officer and to the Office of Dispute Resolution for Acquisition. The notice of dispute, which is to be signed by you as the contractor or by an attorney acting on your behalf, and which may be in letter form, shall be submitted in accordance with AMS Clause 3.9.1-1.

Sincerely,

***[Insert CO’s Name]***

Contracting Officer

***[Insert Office Name/Code e.g., AAQ]***

***[Insert Office Address]***

Number of Enclosures: 0

cc: