

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 19-52

**Date Received:** September 18, 2019

**Title:** Agreement Type Guidelines Document

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**Initiator Name:** Monica Rheinhardt

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

**Initiator Phone:** 202.267.1441

**ASAG Member Name:** Bonnie Angermann

**ASAG Member Phone:** 202.267.7332

**Policy and Guidance:** (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

**Summary of Change:**

Establish new guidelines document to document when an OTA should be used rather than other agreement types.

**Reason for Change:**

Response to OIG Report No. ZA2017098 Recommendation #2 and Recommendation #6(b).

**Development, Review, and Concurrence:**

Acquisition Policy, Contracts, and Legal

**Target Audience:**

Contracting personnel and program offices

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:**

New document added to "References" in FAST

**The redline version must be a comparison with the current published FAST version.**

I confirm I used the latest published version to create this change / redline

**or**

This is new content

**Links:** [https://fast.faa.gov/PPG\\_Procurement.cfm](https://fast.faa.gov/PPG_Procurement.cfm)

**Attachments:** New document.

**Other Files:** N/A