

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 20-18

Date Received: December 12, 2019

Title: Distribution Checklist for Awards and Modifications - Revision

Initiator Name: Tim Eckert

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

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Policy and Guidance: (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

Summary of Change:

Change to Form adding AFA-100 and AFI-100 to distribution of initial contract awards subject to CFO approval per AMS T3.2.1.4, as well as addition of Quality Reliability Officer (QRO) to distribution where applicable.

Reason for Change:

AFA-100 and AFI-100 require copies of these contract awards for their records, as does a QRO when a QRO is designated.

Development, Review, and Concurrence: AFA-100, AFI-100, AAP-700, Acquisition Policy and Contracts

Target Audience:

AFA-100, AFI-100, AAP-700 and Contracts

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Procurement Forms - Distribution Checklist for Awards and Modifications

The redline version must be a comparison with the current published FAST version.

I confirm I used the latest published version to create this change / redline

or

This is new content

Links: https://fast.faa.gov/PPG_Procurement_Forms.cfm

Attachments: Redline document.

Other Files: N/A