

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 20-49

Date Received: 28 Apr 20

Title: AAP-20 Organizational Changes - Procurement Templates & Samples and Procurement Forms

Initiator Name: Tim Eckert

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

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Policy and Guidance: (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

Summary of Change:

Update of references to AAP-600 and AJA-8 as well as references to "Small Business Office", "Small Business Development Staff", "Small Business Development Office" etc. to AAP-20 (Small Business Program).

Reason for Change:

Administrative changes consistent with reorganization

Development, Review, and Concurrence:

AAP-2 and Acquisition Policy

Target Audience:

Program Office and Contracting personnel

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Procurement Templates & Samples: Procurement Planning for Simplified Acquisitions - Template A

Procurement Planning for Other Than Simplified Acquisitions - Template B

Small Business Set-Aside Determination and Coordination Process

Procurement Forms: Small Business Bundling Flowchart and Small Business Set-Aside Determination and Coordination Form

The redline version must be a comparison with the current published FAST version.

I confirm I used the latest published version to create this change / redline

or

This is new content

Links:

Templates & Samples: https://fast.faa.gov/PPG_Procurement_Toolbox_Templates.cfm

Procurement Forms: https://fast.faa.gov/PPG_Procurement_Forms.cfm

Attachments:

Attached.

Other Files:

N/A.