

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 20-68

**Date Received:** 8/11/20

**Title:** Real Property Templates and Samples Batch #8 Real Estate File Set up and Misc.

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**Initiator Name:** Monica Rheinhardt

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

**Initiator Phone:** 202.267.1441

**ASAG Member Name:** Monica Rheinhardt

**ASAG Member Phone:** 202.267.1441

**Policy and Guidance:** (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

**Summary of Change:**

Add Real Property Templates and Samples Batch #8 Real Estate File Set up and Misc.

**Reason for Change:**

Add documents as part of real estate integration effort

**Development, Review, and Concurrence:**

AAP-110

**Target Audience:**

Real Estate contracting personnel

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:**

Procurement Policy Guidance and Forms - Real Property Templates and Samples

**The redline version must be a comparison with the current published FAST version.**

- I confirm I used the latest published version to create this change / redline  
or  
 This is new content

**Links:** N/A

**Attachments:**

- File Checklist Antenna & Equipment Space
- File Checklist Land Lease Off Airport (New)
- File Checklist Land Lease Off Airport (Succeeding)
- File Checklist Land Lease On Airport
- File Checklist On Airport MOA
- File Checklist Outgrant
- File Checklist Perpetual Easement
- File Checklist Restrictive Aerial Easement
- File Checklist Standard Space Lease (New)
- File Checklist Standard Space Lease (Succeeding)
- Legal Review Checklist and Concurrence
- Occupancy Agreement Checklist for GSA Leased Space
- Occupancy Agreement Checklist for GSA Owned Space
- QA Contract Review Cover Sheet
- QA File Review Cover Sheet
- Real Estate EFT Waiver
- Real Estate Vendor Miscellaneous Information Entry Worksheet
- Rural Development Act (RDA) Checklist
- SAM Waiver for Real Estate- Sample Memo to File
- Condemnation Procedures Checklist

**Other Files:**

N/A