

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 21-11

Date Received: 11/24/2020

Title: Updates to the TEMP, OT Plan, OT Final Report templates, and T&E Handbook.

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Initiator Organization Name / Routing Code: V&V Strategies and Practices Branch / ANG-E5A

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Policy and Guidance: (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

Summary of Change: Updates, corrections and improvement changes to the TEMP, OT Plan, OT Final Report templates, and T&E Handbook.

Reason for Change: Changes were made to these templates to enhance the guidance, usability, and flow of the templates for improve T&E documentation quality. The template structure was modified and will replace the current templates on FAST. The T&E Handbook is updated and requires posting the current version in FAST.

Development, Review, and Concurrence: The templates were formally peer reviewed by WJHTC test organizations and the FAA Test Standards Board.

Target Audience: T&E managers, Test Directors, and test teams providing T&E services for investment programs.

Briefing Planned: Yes.

ASAG Responsibilities: ASAG Approved on 12/15/20.

Section / Text Location: Engineering & Management Practices

The redline version must be a comparison with the current published FAST version.

I confirm I used the latest published version to create this change / redline

or

This is new content

Links: Replaces T&E templates located in FAST:

https://fast.faa.gov/EMP_Test_Evaluation.cfm

Replace old Test and Evaluation Handbook with the new version.

https://fast.faa.gov/EMP_Test_Evaluation.cfm -

Attachments: Redline and final documents.

Other Files: N/A.