

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 21-16

**Date Received:** 10 December 2020

**Title:** Agreement Type Guidelines- OTA updates ( (OIG Rec. ZA2017098 #3 and #6)

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**Initiator Name:** Dan DeNicuolo

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

**Initiator Phone:** 856-889-6383

**ASAG Member Name:** Monica Rheinhardt

**ASAG Member Phone:** 202-267-1441

**Policy and Guidance:** (check all that apply)

- Policy
- Procurement Guidance
- Real Estate Guidance
- Other Guidance
- Non-AMS Changes

**Summary of Change:** Clarifies when and which AMS policy and guidance, financial assistance policy and other analysis procedures apply to OTAs.  
Clarifies which personnel has OTA procurement authority.

**Reason for Change:** Changes are made to reflect clarifications made to OTA Guide's Jan. 2021 Update.

**Development, Review, and Concurrence:** AAP-110

**Target Audience:** Contracting and Program Office Personnel

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:** Procurement Policy, Guidance & Forms, References - 4. Other Transaction Agreements (pg.4)

**The redline version must be a comparison with the current published FAST version.**

I confirm I used the latest published version to create this change / redline

**or**

This is new content

**Links:** Procurement Policy, Guidance & Forms, References - 4. Other Transaction Agreements (pg.4)

**Attachments:** Redline and Final documents.

**Other Files:** N/A.